

**PRINCIPAL APPLICATION**  
**BON HOMME SCHOOL DISTRICT #04-2**  
**District Office, PO Box 28, 1404 Fir Street, Tyndall, SD 57066**

Name \_\_\_\_\_  
Last \_\_\_\_\_ First \_\_\_\_\_ M.I. \_\_\_\_\_

Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Name as it is on Card: \_\_\_\_\_

Present Address: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
Home Telephone (\_\_\_\_) \_\_\_\_\_ Cell Phone (\_\_\_\_) \_\_\_\_\_ Best time to call \_\_\_\_\_  
Email Address \_\_\_\_\_

Place of Employment: \_\_\_\_\_ May we contact you at work? \_\_\_\_ Yes \_\_\_\_ No  
Work Telephone (\_\_\_\_) \_\_\_\_\_ Best time to call \_\_\_\_\_

**Teaching Certificate**

Number \_\_\_\_\_ State \_\_\_\_\_ Expiration Date \_\_\_\_\_

Endorsement(s) \_\_\_\_\_  
\_\_\_\_\_

Teaching Majors \_\_\_\_\_

Assignments \_\_\_\_\_  
\_\_\_\_\_

**Contract**

Are you currently under contract with another school district? \_\_\_\_ Yes \_\_\_\_ No  
If yes, contract expiration date \_\_\_\_\_  
May we contact your present employer? \_\_\_\_ Yes \_\_\_\_ No

Have you been convicted of a CRIME in the last 7 years? \_\_\_\_ Yes \_\_\_\_ No (Conviction may be relevant if job related but does not necessarily bar you from employment). If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

Have you had a DCI/FBI background check with another school district? \_\_\_\_  
If yes, which district(s)? \_\_\_\_\_

Do you have any past or current physical or mental health conditions which may affect the performance of your work?  
\_\_\_\_ Yes \_\_\_\_ No If yes, please explain:  
Physical Health \_\_\_\_\_  
Mental Health \_\_\_\_\_

Are you a US citizen? \_\_\_\_ Yes \_\_\_\_ No If no, do you have a Green Card? \_\_\_\_ Yes \_\_\_\_ No

Have you ever served in the United States Armed Forces? \_\_\_\_ Yes \_\_\_\_ No  
If yes, indicate branch and discharge date \_\_\_\_\_  
Males born after December 31, 1959, are required to register for Selective Service. Are you registered? \_\_\_\_ Yes \_\_\_\_ No

<b>PROFESSIONAL EDUCATION</b>			
<b>Institution</b>	<b>Graduation Date</b>	<b>Major</b>	<b>Degree</b>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

<b>PROFESSIONAL EXPERIENCE (starting with most recent experience)</b>				
<b>Position</b>	<b>Dates</b>	<b>District &amp; State</b>	<b>Enrollment</b>	<b>Salary</b>
_____	_____ to _____	_____	_____	_____
_____	_____ to _____	_____	_____	_____
_____	_____ to _____	_____	_____	_____
_____	_____ to _____	_____	_____	_____
_____	_____ to _____	_____	_____	_____

<b>PROFESSIONAL REFERENCES</b>				
<b>List information for four administrators, teachers and/or school board members that we may contact who are familiar with your career. This will be done confidentially.</b>				
<b>Name</b>	<b>Title</b>	<b>Address</b>	<b>Business Telephone</b>	<b>Home Telephone</b>
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

To the Applicant

A complete application includes a letter of application, application form, narrative, resume, credentials, transcripts and a copy of your teaching certificate. We appreciate sincerely the time and interest you have given in making application to the Bon Homme School District. We assure you that your application will receive prompt consideration. Bon Homme School District is an equal opportunity employer. The Bon Homme School District does not discriminate against any employee on the basis of sex, race, religion, national origin, age, height, weight, marital status or handicap/disability unrelated to the employee's ability to perform his/her job.

I verify that the information given by me in this application is true, accurate and complete. I understand that if I have given any false information on this application or if I have omitted any material fact, I may be disqualified from employment with Bon Homme School District, or if hired, I may be discharged upon discovery of such false statement(s) or omission(s). I understand that my employment with Bon Homme School District may be subject to a reference/background check. I hereby authorize Bon Homme School District to investigate the truthfulness of all statements made on this application and/or contact my former employer(s) and other listed reference(s) or any other person(s) who can verify any information submitted to Bon Homme School District in support of my application for employment. I hereby waive any right that I may have against any person contact by Bon Homme School District, including former employers who provide information concerning this application and I release each said person from liability for providing information.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

# EMPLOYMENT DATA RECORD

Employees are treated during employment without regard to race, color, religion, sex, national origin, age, marital status or veteran status, medical condition or handicap or any other legally protected status.

As an Equal Opportunity Employer, we comply with government regulations.

The purpose for this Data Record is to comply with government record keeping, reporting and other legal requirements. Periodic reports are made to the government on the following information. The completion of this Data Record is optional. If you choose to volunteer the requested information, please note that all Data Records are kept in a Confidential File and are not a part of your Job Application or personnel file.

Please note: Your cooperation is voluntary. Inclusion or exclusion of any data will not affect any employment decision.

## ***VOLUNTARY SURVEY***

Please Print \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_  
Last First M.I.

Street Address/P.O. Box \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Social Security Number \_\_\_\_\_

Current Job \_\_\_\_\_

Check One:  Male  Female

Age \_\_\_\_\_

Check One of The Following (Ethnic Origin):

White  Hispanic  American Indian/Alaskan Native  
 Black  Other  Asian/Pacific Islander

Check If Any of The Following Are Applicable:  Vietnam Era Veteran

Disabled Veteran  Handicapped Individual

## **OFFICE USE ONLY**

Position(s) applied for is open:  Yes  No

Position(s) considered for: \_\_\_\_\_

Date(s) \_\_\_\_\_