

CLASSIFIED STAFF APPLICATION
BON HOMME SCHOOL DISTRICT #04-2
District Office, PO Box 28, 1404 Fir Street, Tyndall, SD 57066

Name _____
Last _____ First _____ M.I. _____

Social Security Number: _____ - _____ - _____ Name as it is on Card: _____

Position(s) for which you are applying: _____
If we request an interview, when would be most convenient? _____

Present Address: _____ City _____ State _____ ZIP _____
At This Address Until _____ Email Address _____
Home Telephone (____) _____ Cell Phone (____) _____ Best time to call _____

Place of Employment: _____ May we contact you at work? ____ Yes ____ No
Work Telephone (____) _____ Best time to call _____

Permanent Address: _____ City _____ State _____ ZIP _____
At This Address Until _____ Email Address _____
Home Telephone (____) _____ Cell Phone (____) _____ Best time to call _____

Have you applied in Bon Homme #04-2 before? ____ Yes ____ No If yes, date: _____
Were you employed in Bon Homme #04-2 before? ____ Yes ____ No If yes, date: _____

Have you been convicted of a CRIME in the last 7 years? ____ Yes ____ No (Conviction may be relevant if job related but does not necessarily bar you from employment). If yes, please explain: _____

BH #04-2 requires a background check (including fingerprinting) through DCI for all new employees immediately after hire.

Do you have any past or current physical or mental health conditions which may affect the performance of your work?
____ Yes ____ No If yes, please explain: _____

Physical Health _____

Mental Health _____

Are you a US citizen? ____ Yes ____ No If no, do you have a Green Card? ____ Yes ____ No

Have you ever served in the United States Armed Forces? ____ Yes ____ No
If yes, indicate branch and discharge date: _____

Males born after December 31, 1959, are required to register for Selective Service. Are you registered? ____ Yes ____ No

List information regarding your interests, abilities, activities, and experience which you feel has a bearing on your qualifications for this position.

Write a statement about why you are interested in working at Bon Homme School District #04-2.

**ATTACH A COPY OF YOUR EDUCATION TRANSCRIPT
(High School or College)**

| EDUCATION | | | |
|------------------|-----------|-----------|---------------|
| Name & Location | From - To | Degree(s) | Date Received |
| | | | |
| | | | |
| | | | |
| | | | |

| EDUCATION REFERENCES | | | |
|-----------------------------|-------|------------------|-----------|
| Full Name | Title | Complete Address | Telephone |
| | | | |
| | | | |

| WORK EXPERIENCE | | | | |
|---|-----------|----------------|------------|--|
| Begin with most recent job. Do not include part-time or summer work unless you consider it significant. | | | | |
| Name & Location | From - To | Nature of Work | Supervisor | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

| EMPLOYMENT REFERENCES | | | |
|---|-------|---------------------------|-----------|
| List information for those supervisors listed above in Work Experience. | | | |
| Full Name | Title | Address, City, State, ZIP | Telephone |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

I verify that the information given by me in this application is true, accurate, and complete. I understand that if I have given any false information on this application or if I have omitted any material fact, I may be disqualified from employment with Bon Homme School District, or if hired, I may be discharged upon discovery of such false statement(s) or omission(s). I understand that my employment with Bon Homme School District may be subject to a reference/background check. I hereby authorize Bon Homme School District to investigate the truthfulness of all statements made on this application and/or contact my former employer(s) and other listed reference(s) or any other person(s) who can verify any information submitted to Bon Homme School District in support of my application for employment. I hereby waive any right that I may have against any person contact by Bon Homme School District, including former employers who provide information concerning this application and I release each said person from liability for providing information.

Signature

Date

The Bon Homme School District is an equal opportunity employer. The Bon Homme School District does not discriminate against any employee on the basis of sex, race, religion, national origin, age, height, weight, marital status, or handicap/disability unrelated to the employee's ability to perform his/her job.

-----**PERSONNEL OFFICE USE ONLY**-----

Position(s) applied for: _____ Date(s): _____
 Interviewed by: _____ Date: _____ Employed: ____ No ____ Yes Date: _____

EMPLOYMENT DATA RECORD

Employees are treated during employment without regard to race, color, religion, sex, national origin, age, marital status, veteran status, medical condition, handicap, or any other legally protected status. As an Equal Opportunity Employer, we comply with government regulations.

The purpose for this Data Record is to comply with government record keeping, reporting, and other legal requirements. Periodic reports are made to the government on the following information. The completion of this Data Record is optional. If you choose to volunteer the requested information, please note that all Data Records are kept in a Confidential File and are not a part of your Job Application or personnel file.

Please note: Your cooperation is voluntary. Inclusion or exclusion of any data will not affect any employment decision.

VOLUNTARY SURVEY

Please Print

Date _____

Name _____
Last First M.I.

Street Address/PO Box: _____

City _____ State _____ ZIP _____

Social Security Number: _____

Current Job: _____

Check One: Male Female

Age _____

Check One Of The Following (Ethnic Origin):

White Hispanic American Indian/Alaskan Native
 Black Other Asian/Pacific Islander

Check If Any Of The Following Are Applicable:

Vietnam Era Veteran Disabled Veteran Handicapped Individual

OFFICE USE ONLY

Position(s) applied for is open: Yes No

Position(s) considered for: _____

Date(s) _____